

# Community Clinics Initiative

*Strong Clinics, Healthy Communities*

## Capital Project Technical Assistance Program (TAP)

The Community Clinics Initiative (CCI), a joint project of Tides and The California Endowment, is pleased to offer planning and technical support to clinics pursuing a major capital project. If you are planning a major capital development project for a new facility and need outside expertise, we encourage you to take advantage of the opportunities listed below. CCI has funded Capital Incubator and Capital Link to provide the following services at no cost to clinics:

### **Individual Tailored Technical Support**

No matter what stage of development your capital project has reached, TAP offers individual support tailored to your clinic to help identify and plan your next steps.

### **Early to Mid-Development Stage: Creating a Capital Project Work Plan**

*Planning Assistance to Facilitate Successful Capital Project Development*

- **Preliminary Financial Readiness**
  - Assesses the financial feasibility of the project, before significant funds have been invested.
  - Provides data to develop a funding strategy – debt and equity – for your project.
- **Work Plan Session**
  - On-site, full day session
  - Maps the necessary steps to navigate the capital development process
  - Provides guidelines for management, Board and project team members.
  - Includes timeline and budget templates, a progress checklist and identification of consultant resources.
  - Completed work plan document provided for your ongoing use

### **Late Development Stage: Capital Project Review**

*Assessment of Readiness to Apply for a Major Capital Campaign Grant*

- Comprehensive review of elements required for a strong capital project
- Review of business plan, capital campaign plan and financing options
- Recommendations for the essentials needed for your proposal

## Technical Assistance Resources and Group Sessions

As well as individual support, CCI also offers other technical assistance opportunities including seminars, resources and planning tools.

- **Major Capital Project Seminar**
  - An annual one-day seminar, for clinics at any stage of capital development
  - Workshops led by experts on business planning, capital campaigns and debt financing
  - Peer-to-peer sharing and learning opportunities
  - Usually takes place in the fall

- **Resources and Planning Tools**

The following resources are available at: <http://www.communityclinics.org/>

- Capital Project Resource List
- Assessment of Readiness for a Capital Project
- Guide to Creating a Capital Campaign Plan
- Hiring a Consultant for a Community Health Center
- Phased Sources & Uses of Funds Template
- Sample Capital Project Calendar

## CCI Technical Assistance Providers

To take advantage of these capital project technical assistance opportunities, please contact Capital Incubator or Capital Link.

### Capital Incubator

*Technical Support for Facilities Development*

<http://www.capitalincubator.org/>

Andra Lichtenstein: 510-526-2852

### Capital Link

*Connecting Health Centers to Capital Resources*

<http://www.caplink.org/>

Tony Skapinsky: 805.544-2355